

Operation Theatre and Recovery Room Checklist

| Sr. No. | Objective Element | Requirements | Yes | No |
|---------|-------------------|--|-----|----|
| 1 | COP 8f | Is adequate space, equipment, engineering controls and infection control practices adhered in OT. | | |
| 2 | COP 7a | Administration of anaesthesia – Policy and procedure documented. | | |
| 3 | COP 7b | Is pre-anaesthesia assessment done by qualified anaesthesiologist and documented. | | |
| 4 | COP 7c | Is anaesthesia plan documented. | | |
| 5 | COP 7d | Is immediate pre-operative re-evaluation, to check the plan made during PAC done and documented. | | |
| 6 | COP 7e | Is informed consent for anaesthesia taken by the anasethetist before the induction. | | |
| 7 | COP 7f | Is monitoring of patient during and post anaesthesia documented in file. | | |
| 8 | COP 7g | Is criteria for transfer / discharge from recovery area, Aldrete scoring, is followed and documented. | | |
| 9 | COP 7a | Is monitoring and recording of adverse anaesthesia events done. | | |
| 10 | COP 8a | Is preoperative assessment with, and provisional diagnosis documented. | | |
| 11 | COP 8b | Is informed consent for surgery obtained by a surgeon before the procedure. | | |
| 12 | COP 8c | Are policies and procedures to prevent adverse events, surgical safety checklist is followed and documented in file. | | |
| 13 | COP 8d | Is qualified surgeon available to perform procedures. | | |
| 14 | COP 8e | Are operating notes and post-operative plan of care documented in file. | | |
| 15 | COP 8f | Are infection control practices followed, culture of OT ate done on regular basis. | | |
| 16 | HIC 3b | Is segregation of bio-medical waste, transported in covered bins and there is availability of PPE for those handling it. | | |
| 17 | CQI 2a | Quality indicators of OT. a. Rescheduling, re-exploration. b. Unplanned ventilation, OT utilization rate. | | |