

Operation Theatre and Recovery Room Checklist

Sr. No.	Objective Element	Requirements	Yes	No
1	COP 8f	Is adequate space, equipment, engineering controls and infection control practices adhered in OT.		
2	COP 7a	Administration of anaesthesia – Policy and procedure documented.		
3	COP 7b	Is pre-anaesthesia assessment done by qualified anaesthesiologist and documented.		
4	COP 7c	Is anaesthesia plan documented.		
5	COP 7d	Is immediate pre-operative re-evaluation, to check the plan made during PAC done and documented.		
6	COP 7e	Is informed consent for anaesthesia taken by the anasethetist before the induction.		
7	COP 7f	Is monitoring of patient during and post anaesthesia documented in file.		
8	COP 7g	Is criteria for transfer / discharge from recovery area, Aldrete scoring, is followed and documented.		
9	COP 7a	Is monitoring and recording of adverse anaesthesia events done.		
10	COP 8a	Is preoperative assessment with, and provisional diagnosis documented.		
11	COP 8b	Is informed consent for surgery obtained by a surgeon before the procedure.		
12	COP 8c	Are policies and procedures to prevent adverse events, surgical safety checklist is followed and documented in file.		
13	COP 8d	Is qualified surgeon available to perform procedures.		
14	COP 8e	Are operating notes and post-operative plan of care documented in file.		
15	COP 8f	Are infection control practices followed, culture of OT ate done on regular basis.		
16	HIC 3b	Is segregation of bio-medical waste, transported in covered bins and there is availability of PPE for those handling it.		
17	CQI 2a	Quality indicators of OT.		
		a. Rescheduling, re-exploration. b. Unplanned ventilation, OT utilization rate.		