

# Laboratory Checklist

Sr. No.	Objective Element	Requirements	Yes	No
1	AAC 5 a	Is the scope of laboratory services commensurate to the services provided, i.e. are the laboratory services provided sufficient to support the clinical care provided (if some tests are outsourced i.e. sent to outside laboratory, results should be available within appropriate time)?		
2	AAC 5 b	Is collection of samples done as per defined practices and are measures in place for correct identification of samples, e.g. using bar codes, labels, etc.?		
3	AAC 5 b	Are samples handled and transported in a safe manner (including carrying samples in shake/spill-proof covered containers labelled with bio-hazard logo)?		
4	AAC 5 b	Is processing of samples done as per defined practices using equipment which has adequate quality control and maintenance/calibration?		
5	AAC 5 b, HIC 3 b	Are laboratory samples disposed safely after decontamination as per Biomedical Waste Management Rules?		
6	AAC 5 c	Is turn-around time (i.e. time taken from collection of laboratory sample till report generation) defined both for routine and emergency tests?		
7	AAC 5 c	Is the turn-around time monitored using registers, digital or other means?		
8	AAC 5 c	Are critical values (test result much beyond the normal variation with a high probability of a significant increase in morbidity and/or mortality) defined and intimated to the concerned clinician immediately?		
9	AAC 5 c	Is a record of the critical value reporting maintained appropriately?		
10	AAC 5 d	Are laboratory staff trained in safe practices (use of PPEs, standard precautions, safe sample processing and disposal, HAZMAT practices, etc.)?		
11	AAC 5 d	Are Laboratory staff provided with adequate safety devices (eye wash facility, hand wash facility, PPEs-masks, gloves, goggles, etc., spill kits, etc.)?		